

PRODUCTION

CLIENT

DATE

PAGE

LOCATION

BRIEFING GIVEN BY

DATE

TIME

EMERGENCY ASSEMBLY POINT

- ☐ Fire exits and assembly point

☐ First aider and first aid kit

☐ Nearest A&E, and 999 / 112

☐ Hazards specific to this location

☐ Working at height and rigging

☐ Electrics, power and cable runs
- ☐ Vehicles, roads and parking

☐ Weather and welfare: breaks, water, sun, cold

☐ Manual handling

☐ Stunts, drones, water or animals

☐ PPE to be worn

☐ Reporting incidents and near misses

I ATTENDED THE BRIEFING AND UNDERSTOOD IT

NAME	ROLE	SIGNATURE	TIME